

**STATE OF OKLAHOMA – STEPHENS COUNTY  
APPLICATION FOR PERMIT – COMMERCIAL RIGHT OF WAY ACTIVITY & ROADWAY BORINGS**

Before all activity on any county right-of-way, a permit must be obtained, using standard forms furnished by the county. All information requested on this form must be supplied. Permits are valid for one year from date of approval. PLEASE PRINT:

Applicant/Company name \_\_\_\_\_

Personal Contact \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ E-mail \_\_\_\_\_

Telephone \_\_\_\_\_

TYPE OF INSTALLATION

Electric \_\_\_\_\_ Gas \_\_\_\_\_ Oil \_\_\_\_\_ Sewer \_\_\_\_\_ Telephone \_\_\_\_\_ Water \_\_\_\_\_ Other \_\_\_\_\_

A permit to erect, construct, and maintain a \_\_\_\_\_ along, upon, or across the hereinafter said county highways or road(s) for the purpose of transporting, selling, and using \_\_\_\_\_ and further described as follows:

LOCATION: To \_\_\_\_\_ roadway approximately \_\_\_\_\_ feet \_\_\_\_\_ from the \_\_\_\_\_ corner of Section \_\_\_\_\_, Township \_\_\_\_\_ Range \_\_\_\_\_.

The installation will be made in the following manner:

_____ (boring, pushing and other description)	
Size of line _____	Size of casing _____
PIPELINES	ELECTRIC
Size _____	Voltage _____
Alloy/Material _____	Conductor Type _____
Contents _____	Type of Structure _____
Normal Working Pressure _____	
TELEPHONE	RIGHT OF WAY
Wires/Pairs _____	_____
Gauge _____	_____
Cable Type _____	_____

I hereby attest to the accuracy of the information contained on this application. Further, agreement is made to comply with the conditions, requirements, and covenants listed on the remainder of this form.

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

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IF GRANTED, THIS PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS, REQUIREMENTS, AND CONVENANTS, TO WIT:

1. Applications for road crossings must be submitted to the COUNTY CLERK for approval by the Board of County Commissioners (BOCC) with a payment of \$1000.00 per crossing made payable to the STEPHENS COUNTY TREASURER'S OFFICE. The fee for parallel water lines is \$250.00 per mile for each 30 days lines are in place. All telephone companies and public utility companies and land owners crossing roadways with privately owned utilities and temporary right of way activities shall be exempt from the permit fee. However, if damage occurs, the applicant shall bear sole responsibility to repair said road and right of way. The repair shall put the road and right of way back to the condition it was in prior to the damage or to a better condition. It is the responsibility of the applicant to report any and all damage to the Stephens County BOCC as soon as practical after the damage occurs. Applicant/Contractor shall contact Jimmy Pryor at 580-641-1246 or Josh Wilson at 580-641-1822 twenty-four (24) hours prior to actual construction. Applicant/Contractor shall have the right to maintain its facilities upon reasonable notice to the BOCC or a designee.
2. Underground construction of pipelines, telephone company facilities, or utility lines (hereinafter collectively referred to as utility lines) that cross county highways shall be bored. NO DITCH or TRENCH in the road shall be opened by the Applicant/Contractor, unless otherwise agreed to, in writing.

3. Above ground water lines running parallel with the road are temporary and shall be placed within 3 feet of the fence line as not to disrupt road maintenance. Any line interfering with road maintenance equipment will be removed. The owner, firm, or company of the temporary line shall be responsible for all damages to county roads due to a line or multiple lines running through a culvert that substantially reduces the drainage capacity of said culvert. Temporary ground lines in place for more than 30 days will require additional fees.
4. All signage as to pipeline ownership shall be posted on, or as close to the fence/outer edge of ROW, as possible.
5. All underground paralleling facilities shall be installed at a minimum of thirty (30) inches below the surface, except buried power lines, which should be placed at a minimum depth of forty-eight (48) inches below the surface, and except telephone company facilities, which shall be installed at a minimum of twenty-four(24) inches below the surface. All overhead and parallel installations shall not cross any county road nor any point of access to the county road at a height of less than required by the NRECA (National Rural Electric Cooperative Association).
6. All underground crossings shall be installed at a minimum of three(3) feet below the elevation of the centerline of the road or two(2) feet below the elevation of the ditch, whichever is greater. High pressure pipeline crossings shall be installed at a minimum of four (4) feet below the elevation of the ditch. High pressure pipelines are defined as pipelines designed to operate at pressures in excess of one hundred twenty five (125)PSIG.
7. All Section and Quarter Section Corner markers shall be protected. No pipeline shall cross an intersection diagonally.
8. The Applicant agrees to keep the road open to traffic unless otherwise agreed to or approved by the BOCC. The Applicant or contractor shall meet all applicable laws and regulations, including those in the "manual on Uniform Traffic Control Devices" appropriate for the construction project covered by the Application.
9. The Applicant will relocate said utility or pipeline, if and when it interferes with highway construction or maintenance, upon written notice from the BOCC.
10. Applicant agrees to design pipeline road crossings as follows:
  - a. If encased, casing shall extend from right-of-way to right of way.
  - b. If non-cased, and of steel, pipe within the right-of-way shall be superior to pipe outside the right-of-way and buried to a depth of 6':
    - i. By being at least one grade better and of the same thickness, or;
    - ii. Being a minimum of one wall thickness greater and of the same alloy, or;
    - iii. In the case of unequal diameters, being proven superior by use of the pipe design formula as per 49 CFR Part 192.105.
  - c. In non-cased, and of plastic, pipe within the right-of-way shall be installed;
    - i. At a minimum depth of six (6) feet below the elevation of the ditch; or
    - ii. If buried with less than six (6) feet of cover, approval prior to construction must be obtained from the BOCC.
11. Jimmy Pryor and/or Josh Wilson will be the designated representative for Stephens County to contact during and upon completion of each project. Contact numbers are 580-641-1246 (Jimmy) or 580-641-1822 (Josh). BOCC phone is 580-255-4193. Please return email: [joshwdfd152@gmail.com](mailto:joshwdfd152@gmail.com)
12. Applicant agrees to indemnify and hold Stephens County harmless for any damage to person or property caused by Applicant's construction or maintenance of any poles, posts, stubs, pipes, valves, wires and other property placed on or under said highway, pursuant to this application. Applicant further agrees to be responsible for repairing all damages to the roadway caused by Applicant's construction. This responsibility includes, but is not limited to Applicant placing sufficient gravel and/or chat in the roadway to return said roadway to the condition it was in prior to the damage, or to a better condition. Applicant shall use enough material to ensure that after compression no depressions in the roadway are present. Said repairs shall be inspected and accepted by the Stephens County BOCC or a designated representative.
13. Commissioners have the right to modify all road permits to fit unique situations.
14. Special Requests:

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 APPROVED/DISAPPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Attested: BOARD OF STEPHENS COUNTY COMMISSIONERS

\_\_\_\_\_  
 County Clerk

\_\_\_\_\_  
 Chairman  
 \_\_\_\_\_  
 Member  
 \_\_\_\_\_  
 Member